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## THE ILLINOIS AFTER-SCHOOL PARTNERSHIP

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### Outcomes Work Group Minutes

August 24th, 2005

**Members in Attendance:** David Zverow, *Metropolitan Family Services*; Kristin Allen, *Boys & Girls Club of Springfield*; Greta Colombi, *United Way of Metropolitan Chicago*; Angela Adan Farnham, *CPRD/University of Illinois*

**Staff in Attendance:** Jennifer Becker Mouhcine, Hester Richardson

#### Review of Resource Document/Structure

Jennifer walked through the updated resource document, which provided an outline for the narrative section of the document, an updated chart for quick reference, and data sheet outlines for each resource to be included. It was suggested that at the end of each individual sheet for a resource, it could include an overview of any key sections missing and where to go to find resources in those areas.

#### Content Suggestions/Comments

- Include the purpose of this piece versus other resources, and be clear that this is a navigational piece for other in-depth resources
- Include how this relates to evaluation capacity building and continuous quality improvement models
- Include how it complements the other pieces such as the Mott Framework and our forthcoming menu of outcomes and the plan to tie research to those outcome areas, which won't be as useful in isolation.
- Discuss various audiences in the how to use section, and discuss general evaluation readiness to help guide those audience through resources.
- Highlight an "ideal" or "gold standard" of evaluation, and the various stages and steps along the way, and talk
- Ensure that audiences are addressed makes the distinction between program and agency when discussing provider audiences
- Include some "stories from the field" for various areas of evaluation to show how it can be done, the benefits and results from such work.
- Section for funders and how they can use this document as well as integrating the concepts into what they are doing with their grantees, how this may tie into RFP expectations, and perhaps some recommendations to them along these lines.
- Add information on barriers and challenges related to this work

#### Additional Resources for Consideration

Information has been added from the CPRD resources and the ERI Journeys resources. Some of the CPRD acronyms were clarified, and Jennifer will work with Angela to get more detail on some of the included resources. The Journeys in Evaluation piece will be reviewed as well with the criteria outlined for the prior pieces. Angela, Greta, and Kristin agreed to review this piece. We will need to determine which CPRD pieces will be reviewed as well. It was also determined that the Mott Framework can be included as an appendix to the full document.

- The Innovation Network has an evaluation plan for implementation worksheet, to assess their evaluation plan, which seems to be a unique useful tool to include. Greta will share this tool with others to review.

- Greta has an additional resource called the Assessment of Evaluative Thinking, which is in draft form, that could also be useful to our work. She is going to check on the status and share this with us as well.

#### Plan for Drafting Document Sections

Member of the group volunteered to help draft sections of the narrative piece while Jennifer works on filling in the data sheets in more detail. Kristin will work on the introduction section and Greta will work on the overview of the information included.

#### Rollout

The group discussed the plan for rolling out this product including whether or not to roll this out independently of the outcomes menu (which needs some work to be audience ready, and even more work to attach the research piece to it). There seems to be good reason to get this initial product into the hands of providers sooner rather than later, but to make sure the pieces are tied together as the subsequent pieces are rolled out. We also would plan on this being available on-line as well as in a written document for distribution.

#### Input

We will present our work so far to the Leadership Team to get input on the content and rollout. It will also be important to get input from the state agencies in particular to make sure it is useful for the state funders. It was also recommended that groups such as the Campaign for Community Schools also provide input, as it is a way to ensure private funders can give input as well as the community schools community. We also determined that if possible, it would make good sense to present this to the Full Partnership for comments and review at our next meeting.

#### **Next Meeting**

**October 12<sup>th</sup>, 10:00**